

**Rural Municipality of Foam Lake**  
**Regular Meeting of Council - December 9, 2020 - 09:00 AM**  
**404 Royal Street – Royal Canadian Legion, Foam Lake, SK**

**COUNCIL PRESENT:** Reeve Ken Kaban  
 Councillors: Division 1 Ashley Chaikowski  
 Division 2 Grant Faye  
 Division 3 Larry Fedak  
 Division 4 Jane Karakochuk  
 Division 5 Rodney McLean  
 Division 6 Sheldon Markusson

**STAFF PRESENT:** Administrator: Shanna Loeppky  
 Assistant Administrator: Teja Bugera

**Call To Order**

The meeting was called to order by Reeve Kaban at 9:06am.

**Resolution No: Acknowledgment of Agenda**  
 2020-207 **Moved By:** Councillor McLean  
 That we acknowledge the agenda as presented and attached hereto forming a record of this meeting with no additions.  
**CARRIED**

**Resolution No: Meeting Minutes**  
 2020-208 **Moved By:** Councillor Karakochuk  
 That the minutes of the regular meeting of Council held Wednesday November 18, 2020 be approved as read and the Public Hearing Minutes from November 18, 2020 be approved as read.  
**CARRIED**

**Resolution No: Financial Reports**  
 2020-209 **Moved By:** Councillor Faye  
 That the statement of financial activities and the tax collection report for the month ending November 30, 2020 be accepted as presented.  
**CARRIED**

**Resolution No: Accounts for Approval**  
 2020-210 **Moved By:** Councillor McLean  
 That the list of accounts totaling one hundred and twenty-eight thousand six hundred and sixty-one dollars and ten cents (\$128,661.10) be approved for payment as paid by cheque numbers #12388 - #12432 inclusive of all online payments including but not limited to payroll, utilities, school, and hail tax liability remittances.  
**CARRIED**

**Resolution No: Final Term Council Indemnities**  
 2020-211 **Moved By:** Councillor Karakochuk  
 That we approve all council indemnity payments as submitted and all council authorize the administrator to deduct any owed CPP contributions on their behalf.  
**CARRIED**

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**Public Works****Resolution No: Council, Foreman and Admin Report**

2020-212

**Moved By:** Councillor Chaikowski

That council accept all verbal reports given by the Councilors, Administrator and Foreman and acknowledge all written correspondence to be filed.

**CARRIED****Resolution No: Laptop Purchase**

2020-213

**Moved By:** Councillor Karakochuk

That we authorize the Administrator to purchase a replacement laptop to be used in the RM shop for job specific tasks such as but not limited to: ordering of parts, logging service and repairs to equipment and tracking project costs.

**CARRIED****Resolution No: Custom Work Rates 2021**

2020-214

**Moved By:** Councillor McLean

That we maintain and adopt the following custom work rates for 2021:

TS-14B Scraper	Ratepayer rate	\$200/hr
	Non-Ratepayer rate	\$250/hr
D6H Crawler	Ratepayer rate	\$185/hr
	Non-Ratepayer rate	\$220/hr
Trackhoe	Ratepayer rate	\$165/hr
	Non-Ratepayer rate	\$185/hr
Backhoe	Ratepayer rate	\$100/hr
	Non-Ratepayer rate	\$125/hr
Mower & Tractor	Ratepayer rate	\$125/hr
Mulcher & Tractor	Ratepayer rate	\$185/hr
	Non-Ratepayer rate	\$200/hr

Driveway Blading or Plowing - \$50.00 per trip minimum charge up to 15 minutes time spent, thereafter hourly rate applies.

**CARRIED****Resolution No: Removal of CTP Designation on Roadways**

2020-215

**Moved By:** Councillor Faye

That council acknowledge the redesignation of 59.32kilometres of roadway from primary weight roadways under the Clearing the Path Corridor program due to ineligibility under new criteria effective November 30, 2021.

**CARRIED****Resolution No: Emergency Response Plan**

2020-216

**Moved By:** Councillor Fedak

That council approve the creation of an Emergency Response Plan to be utilized for any emergency procedures for the staff and buildings of the Rural Municipality of Foam Lake No.276. The Emergency Response Plan shall include the authorization to ensure supplies are purchased and procedures put in place to mitigate risks and prepare for emergencies as well as implementation of all OH&S training and safety protocols.

**CARRIED**


**Resolution No: Public Works Wage Grid**

2020-217 **Moved By:** Councillor Faye

That Council continue using a wage grid for our Transportation employees based on years of services and qualifications; employees will be paid based on the area of the wage grid they fall into starting January 1st, 2021 for the 2021 year, with the new 2021 wage grid attached to and forming part of these minutes;

That the RM continue to pay for their SARM short term and long-term disability benefits, noting that SARM long term disability benefits are a taxable benefit; and, That the RM continue to pay for their SARM Group Health and Dental Benefits Plan at Health Care family coverage Level 2 and Dental Care family coverage Level 3 with MEPP matched contributions at 9% for 2020.

**CARRIED**

**Resolution No: Foreman Wages**

2020-218 **Moved By:** Councillor Fedak

That the RM of Foam Lake No. 276 does not increase the wage of the Foreman for the fiscal year of 2021. Council reviewed the wages for similar job positions in other RM's and believe the Foreman has a fair wage in comparison to his position.

**CARRIED**

**Resolution No: File 775-20R NE 14-31-10-W2 Subdivision**

2020-219 **Moved By:** Councillor McLean

That we approve the non-farm residential subdivision application R0775-20R to subdivide a 8.14 hectare (20.10 acre) portion referenced as Parcel "B" from the NE 14-31-10-W2 and further instruct the Administrator to notify Ministry of Government Relations Community Planning Branch that council approved the permitted use development permit application for an non-farm stead with no conditions and further that the proposed subdivision application complies with Section 5: AR District 5.3. Regulations 1.(a)(i) of the R.M. of Foam Lake Zoning Bylaw 02-2017 for a non-farm residential subdivision."

**CARRIED**

**Business**

**Resolution No: December 31, 2020 Payables at Year-End**

2020-220 **Moved By:** Councillor Fedak

That we authorize the issuance of cheques for all invoices due and payable as of December 31, 2020 to help complete the year-end procedures for Administration staff, acknowledging that these accounts will be formally reviewed and approved at the January 13, 2021 Council meeting.

**CARRIED**

**Resolution No: 2020 Budget Amendment**

2020-221 **Moved By:** Councillor Karakochuk

That we accept the following budget amendments to the 2020 budget due to unforeseen expenses and revenues.

2020 Proposed Budget Amendments

	Proposed	
	New Budget	Adjustment
490-100-100 Transfer from Reserves	\$150,891	50,891
450-100-100 Unconditional - Federal Grants	\$32,631	32,631
450-230-100 Federal - New Deal Gas Tax	\$48,410	16,135

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450-300-050 Conditional - Provincial (MEEP)	\$78,619	78,619
510-130-230 Admin - Payroll Benefits/SARM	\$26,500	-9,000
510-210-150 Council - Convention	\$7,000	-2,500
510-260-150 Cont - Elections	\$2,500	1,500
510-410-140 Maint - Office Maint Supplies	\$3,100	2,600
510-600-120 GG - Purchase of Cap Assets	\$50,891	50,891
530-110-130 Salaries - Public Works	\$390,000	-10,000
530-210-140 Contract - Gravel and Royalty	\$670,000	45,000
530-210-141 Contract - Pit Run Gravel	\$0	-2,500
530-290-105 Contract - Brush Clearing	\$0	-1,000
530-420-130 Maint - Equipment Repair	\$1,500	-5,500
530-420-132 Equipment - Crawler	\$5,000	2,000
530-420-139 Equipment 77 Terex	\$0	-5,000
530-420-140 Equipment -75 Terex	\$0	-5,000
530-420-142 Equipment - Mower	\$9,000	3,000
530-420-143 Equipment - Mower	\$10,000	7,000
530-420-162 Equipment - 99 Mack	\$7,000	3,000
530-450-100 Maint - Culverts	\$8,000	-4,000
530-440-105 Maint- Clay Royalties	\$200	-2,800
530-420-166 Maint - Equipment - Grinder	\$0	-8,000
530-600-130 Purchase of Cap Assets-Machinery	\$27,144	27,144
540-210-300 EH - Beaver Bounty	\$8,500	3,500
560-200-160 PD - Community Plan	\$2,500	2,500
570-500-150 Grants - Covid Grant	\$11,615	11,615
585-290-101 Sewer - Lagoon Maintenance	\$2,000	2,000
590-110-100 Transfer to Reserves	\$72,491	72,491

**CARRIED****Resolution No: Municipal Revenue Sharing Grant - Eligibility**

2020-222

**Moved By:** Councillor Faye

The Council of the Rural Municipality of Foam Lake No. 276 confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with the respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

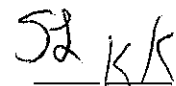
That we authorize the Administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

**CARRIED****Resolution No: Administration Wages**

2020-223

**Moved By:** Councillor Karakochuk

That Administrator Shanna Loepky's salary be set at \$69,435.00 per annum effective January 1st, 2021, the wage in accordance with the SARM salary schedule Certificate "A" level 2 range this is in accordance with our commitment to follow the SARM AND



RMAA Salary Guidelines and that Teja Bugera be increased to \$43,050.00 annual salary acknowledging that she will continue her MAIP internship until July 31, 2021. Further, That the RM continue to pay for Administration SARM Group Health and Dental Benefits Plan at Health Care Family Coverage Level 2 and Dental Care family coverage Level 3 with matched MEPP Contributions of 9% and short-term and long-term disability premiums.

**CARRIED**

**Resolution No: SAMA Trends for Revaluation 2021**

2020-224

**Moved By:** Councillor Fedak

That we acknowledge the outlook report and trends as submitted by Saskatchewan Assessment Management Agency.

**CARRIED**

Larry Fedak declared a conflict of interest

**Resolution No: Web-Site Development**

2020-225

That we hire the services of Arctic Computers to develop and implement a web page for the RM of Foam Lake No 276 to provide updates, notices and access to documents for ratepayers and the general public. The initial cost of the development shall be 2100.00 plus taxes at which time the annual maintenance will be \$120.00 per year and hourly of \$40.00 per hour if needed.

**CARRIED**

**Resolution No: Correspondence**

2020-226

**Moved By:** Councillor Markusson

That the Council for the RM of Foam Lake acknowledge and file the correspondence as listed:

**CARRIED**

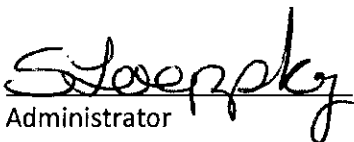
**Resolution No: Adjournment**

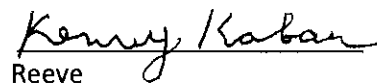
2020-227

**Moved By:** Councillor McLean

That we adjourn this Regular Meeting of Council at 1:27p.m.

**CARRIED**

  
Administrator

  
Reeve

